



LAMPTON-LOVE, INC

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Date: December 10, 2024

To: All Branch Managers

From: Kelly Meeks
Safety Director

KM

Subject: Branch Office Monthly Safety Meeting – December 2024

Company policy requires that each branch office hold a minimum of one safety meeting each month with the documentation of the material covered and the attendance being recorded on the “Monthly Safety Meeting Minutes and Attendance Record” (see attached form). **Please detach the Monthly Safety Meeting Minutes and Attendance Record, fill it out and e-mail or fax a copy to Lynn Mathis or LLSafety@lamptonlove.com. Please keep the original for your records.**

NOTE: ONLY the Monthly Safety Meeting Minutes and Attendance Records are to be sent in.

To assist you in complying with this requirement, the following subjects are for your Monthly Safety Meeting, for the month of December 2024. You may add topics, but please document the following topics:

- Safety Meeting:
1. Field Advisory – 3121 Unloading Adapter with the newer valves
 2. 3121 Unloading Adaptor is for the Older 7579 Filler Valve

It is recommended that you thoroughly read this material prior to your meeting.

Topics begin immediately on the next page.

It is strongly recommended that you use the 3-ring binder to store the last 12 months of the Safety Meeting Minutes and Attendance Record Form!!! This material should be referred to or used to train new employees from the website. This manual should be kept in an area of the office that is easily accessible to all employees.

Be Smart...Be Safe and Be Courteous!!!



PROPANE
EXCEPTIONAL ENERGY

TECH TIPS



Field Advisory - 3121 Unloading Adapter with the newer valves

COPIED FROM FIELD ADVISORY

We have recently become aware of two reports with our 3121 unloading adapter being used to remove product from LPG containers using L7579 Low Emission Filler Valves installed.

When connecting the 3121 unloading valve to the L7579 filler valve a release of product took place. This was caused when connecting the 3121 (in closed position) the stem made contact with the low emission filler valve seat disc which causes movement of the seat disc without turning the hand-wheel. The Installation and Operation instructions for RegO's 3121 unloading adapter lists the filler valves it can be used with and it does not list the new low emission filler valves.

RegO intends to modify the 3121 adapter to accommodate low emission filler valves. An announcement will be made soon regarding this modification. We advise you to immediately inform customers not to use the 3121 unloading adapter with RegO's low emission filler valves. Advise them to use RegO's 3119A or 3120 series with the low emission filler valves instead.

1. The 3121 Unloading Adapter is designed to provide a simple, safe means of container evacuation provided these instructions are carefully followed.

NOTE: On the 3121, it is recommended that a 3/4" Shut-Off Valve be installed at opening "G" - between the Unloading Adapter and the hose.

2. This Unloading Adapter is usable with the 1475, 2418, 2550, 2555, 2557, 2593, 2594, 8475, 8593 and 8594 Multi Valves and the 3178, 3179, 6579, 7579, 7579P and 7647SC Quick Filler Valves.

3. The Filler Check Valves of the 3178, 2418, 2550 and current 2555 and 2557 (see paragraph 6(e) for earlier production of 2555 and 2557) require only 1/4" movement to open both upper and lower check valves. Such Filler Valves are identified by a single v-groove cut across the hex corners of the body.

4. Valves 1475, 2593, 2594, 6579, 7579, 7579P, 8475, 8593, and 8594 require a movement of approximately 1/2" to fully open **both upper and lower filler check valves. Since 1/4" movement of the upper check valve is required before the lower check valve is opened, the lower check can still close even though the upper check is held open by foreign matter.**

5. Before attempting to use the adapter, it is of vital importance that you first make sure:

- a. That the filler valve on the container to be evacuated is equipped with a liquid withdrawal tube extending to the bottom of the container.
- b. That if the container is equipped with a filler valve with a supplementary back pressure check valve - the design of the combination must be such that the lower valve (Back Pressure Check) also opens when the Filler Valve's Upper Check is pushed open. All of the combination and back pressure check valves listed above meet this requirement.
- c. That the Unloading Adapter assembly is not connected to the hose.

6. After following instructions outlined in paragraph 5, the following operating instructions must be followed to operate the Unloading Adapter correctly and safely.

- a. Place hand-wheel in full clockwise or closed position. The hand-wheel rises out of the valve body when placed in the closed position.
- b. Place adapter on valve and tighten coupling nut.
- c. Connect unloading hose to opening "G" or Shut-Off Valve assembly.
- d. Carefully turn the hand-wheel inward (counterclockwise) until contact is felt between the Adapter's Plunger and the Filler Valve's Upper Check Valve.
- e. After contact with the plunger stem has occurred, continue opening valve very slowly by turning the hand-wheel open.

TECH TIPS



3121 UNLOADING ADAPTOR IS FOR THE OLDER 7579 FILLER VALVE

The transition from the Rego 7579 to the Rego L7579 took place in the early 2000s. Rego updated the design, updated safety standards and regulatory requirements. The addition of the "L" prefix in the model name signified this new design standard, which included a larger diaphragm surface for improved pressure control, as well as other structural adjustments to enhance durability and reliability in demanding conditions.



**OLDER
3121**



**OLDER
7579**



**Newer
L7579**



**Newer
3019A**



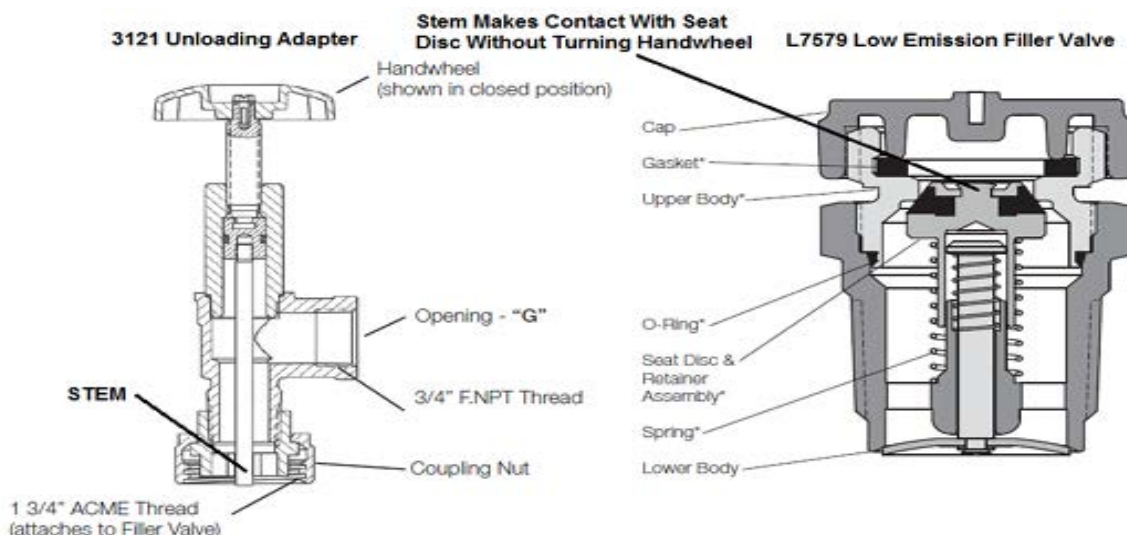
**Newer
3120**

Q. Why do I need to know this?

When the new valve was created, the older 3121 adapter is not recommended with the newer valves. There is newer adapters (3120 & 3119A) made to fit all the newer valves.

If you use the older adapter on the new valves, it could engage the valve with the adapter in the closed position, allowing product to release unexpectedly. See picture #1

#1



DECEMBER 2024
MONTHLY SAFETY MEETING
MINUTES & ATTENDANCE RECORD

Company Name: _____

City: _____ State: _____

Date: _____ Time Started: _____ Time Finished: _____

Instructed By: _____ Number Attending: _____

Subject Covered and Comments: Safety Meeting: 1. Field Advisory – 3121 Unloading Adapter with the newer valves; 2. 3121 Unloading Adaptor is for the Older 7579 Filler Valve

By my signature below, I certify that I attended and participated in this Safety Meeting, and I understand the material presented.

Employee Name (Please print)	Employee Signature	License Expires *	Endorsements**	DOT Physical Expires***
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				

**List driver's license expiration date in this column.*

***Check licenses for proper endorsements and re-testing (For example: "HazMat") List endorsements in this column.*

****List DOT physical expiration date in this column.*

By my signature below, I hereby certify that the employees listed above have been trained in accordance with the applicable regulation and curriculum for this monthly safety meeting.

Instructor's Signature: _____

Date: _____

E-Mail or fax this sheet only to: Lampton-Love, Inc. to:

Kelly Meeks/Lynn Mathis -- LLSafety@lamptonlove.com

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