



LAMPTON-LOVE, INC

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Date: August 9, 2024

To: All Branch Managers

From: Kelly Meeks
Safety Director

Subject: Branch Office Monthly Safety Meeting – August 2024

Company policy requires that each branch office hold a minimum of one safety meeting each month with the documentation of the material covered and the attendance being recorded on the “Monthly Safety Meeting Minutes and Attendance Record” (see attached form). **Please detach the Monthly Safety Meeting Minutes and Attendance Record, fill it out and e-mail or fax a copy to Lynn Mathis or LLSafety@lamptonlove.com.** *Please keep the original for your records.*

NOTE: ONLY the Monthly Safety Meeting Minutes and Attendance Records are to be sent in.

To assist you in complying with this requirement, the following subjects are for your Monthly Safety Meeting, for the month of August 2024. You may add topics, but please document the following topics:

Safety Meeting: (Got Food Trucks?)

It is recommended that you thoroughly read this material prior to your meeting.

It is strongly recommended that you use the 3-ring binder to store the last 12 months of the Safety Meeting Minutes and Attendance Record Form!!! This material should be referred to or used to train new employees from the website. This manual should be kept in an area of the office that is easily accessible to all employees.

Be Smart...Be Safe and Be Courteous!!!



PROPANE
EXCEPTIONAL ENERGY

AUGUST 2024 SAFETY MEETING



TECH TIPS



Got Food Trucks?

Do you have customers with food trucks?

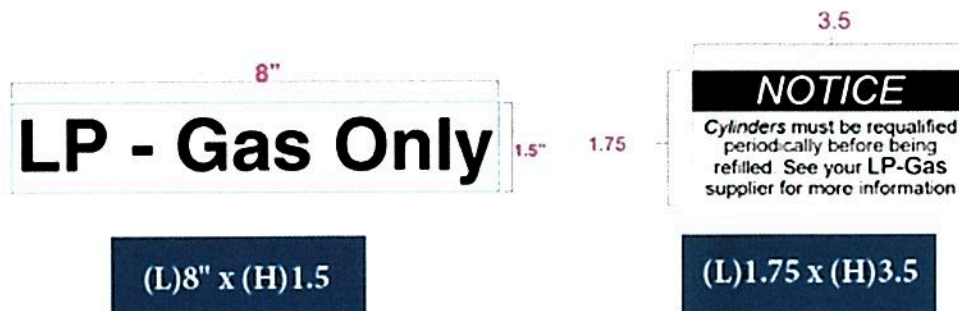
The rising popularity of food trucks has resulted in a new chapter in the 2024 edition of NFPA 58. Chapter 16 is devoted solely to 'Mobile Food Facilities'.

Often, the operators of these "portable restaurants" have little to no experience handling LP-Gas. Chapter 16 now clearly identifies this segment of our industry and helps to guide propane suppliers in this area.



Spelled out in the code are the requirements for labeling cylinder cabinets.

Two decals are identified: **16.3.2.3 (LP-Gas Only)**, & **16.3.2.3(A) (NOTICE Cylinders Must be Requalified periodically before being refilled. See your LP-Gas supplier for more information.)** Size requirements and exact placement are spelled out clearly. See below for ordering information.



For more information on chapter 16, or any other part of the 2024 NFPA 58
Contact me at Kam.Hoover@LamptonLove.com or 601-933-3421



INSTALLATION OF LP GAS CONTAINERS

Lets look at a few more codes on LP Gas containers



16.3 Installation of LP Gas Containers

16.3.2

ASME containers and DOT cylinders shall be installed either on the outside of the vehicle or in a recess or vented cabinet.

16.3.2.1

Cabinets shall be vaportight to the inside of the vehicle but accessible from and vented to the outside.

16.3.2.2

Cabinet vents shall be located near the top and bottom of the enclosure and 3 ft (1 m) horizontally away from any opening into the vehicle below the level of the vents.

16.3.2.3

Container cabinets shall be labeled with the words "LP-Gas only" in letters a minimum of 1 in. (25 mm) in height.

16.4 Additional Requirements for Installation of Cylinders and Portable ASME Containers.

16.4.1

Cylinders shall have permanent protection for valves and connections by any of the following means:

- (1) A ventilated cap
- (2) A ventilated collar
- (3) A cylinder valve providing inherent protection as defined in 49 CFR 173.301(h)(3), "Cylinder Valve Protection"

16.4.1.1

Cylinders with an LP-Gas capacity between 4 lb (1.8 kg) and 40 lb (18 kg) shall be equipped with a CGA 791 or CGA 810 connection.

16.4.1.2

Cylinders shall have a label with information on the potential hazards of LP-Gas

16.4.1.3

Once installed, cylinders shall have permanent protection for cylinder valves and connections.

16.4.2.2

Container brackets and supports shall be connected to truck members that have no relative motion while the truck is in motion.

AUGUST 2024
MONTHLY SAFETY MEETING
MINUTES & ATTENDANCE RECORD

Company Name: _____

City: _____ **State:** _____

Date: _____ **Time Started:** _____ **Time Finished:** _____

Instructed By: _____ **Number Attending:** _____

Subject Covered and Comments: Safety Meeting:
Got Food Trucks? _____

By my signature below, I certify that I attended and participated in this Safety Meeting, and I understand the material presented.

Employee Name (Please print)	Employee Signature	License Expires *	Endorsements**	DOT Physical Expires***
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				

*List driver's license expiration date in this column.

**Check licenses for proper endorsements and re-testing (For example: "HazMat") List endorsements in this column.

***List DOT physical expiration date in this column.

By my signature below, I hereby certify that the employees listed above have been trained in accordance with the applicable regulation and curriculum for this monthly safety meeting.

Instructor's Signature: _____

Date: _____

E-Mail or fax this sheet only to: Lampton-Love, Inc. to:
Kelly Meeks/Lynn Mathis -- LLSafety@lamptonlove.com

P. O. Box 1607, Jackson, MS 39215-1607 Fax #:601-933-3417