

**Lampton-Love, Inc., Group of Affiliated Companies
Policy and Procedures Manual**

By signature below, I acknowledge that I have read and reviewed a copy of Lampton-Love, Inc. Policies and Procedures Manual. I understand the terms of these policies and procedures and agree to abide by them. I also understand that any violation of these policies and procedures could lead to my dismissal from employment at Lampton-Love and/or possible criminal prosecution.

By federal law, it is required that the below listed policy and/or procedures be acknowledged that they have been presented to you and made available for review

- _____ Computer Usage Policy
- _____ Hazardous Communications Training
- _____ Identity Theft Prevention Program
- _____ Lockout/Tagout
- _____ Mobile Device and Distracted Driving Safety Policy
- _____ Out-of-Gas Calls and Deliveries
- _____ Personal Protective Equipment
- _____ Sexual and Other Types of Harassment Training
- _____ Substance Abuse and Contraband Policy

Employee Name (Printed)

Employee (Signature)

Date

Witness (Printed)

Witness (Signature)

Date